

**Minutes of Nga Kaihoe O Aotearoa (Waka Ama NZ) Inc  
Annual General Meeting held on 13 October 2012  
at Hato Petera College Marae at 12.30pm**

Following a warm welcome by Hato Petera Kaumatua at the Marae and refreshments provided by the Aratika Club Members the meeting was opened by Paora Howe, Chairman.

**Present**

Amiria Mita (Waka Ama NZ), Tim Marshall (Waka Ama NZ Board Member), Ralph Ruka (Waka Ama NZ Board Member), Sherry Carne (Parihaka), Gaylene Sciascia (Hoe Tonga + Hawaiki Nui), Sara Holderness (Taniwha), Paora Howe (Waka Ama NZ Board), Lara Collins (Waka Ama NZ), Marion Helleur (Aratika), John Joachim (Aratika), Louise Henderson (AROCA + Aratika), Sugar Te Paa (AROCA + Taniwha), Caren Fox (Waka Ama NZ Board Member), Meka Whaitiri (Waka Ama NZ Board Member), Paul Dahl (Waka Ama NZ Board Member, Te Waka Ponamu), Danielle Rouse (Waka Ama NZ Board Member), Sandra Staub (AROCA + Aratika), Memorie Rapana (Aratika), Debbie Sellar (Waka Ama NZ)

**Apologies**

Hellen Messenger

**Introductions**

Paora Howe, Chairman, welcomed everyone to the meeting and introductions were made around the table

**Minutes of the Previous AGM 9<sup>th</sup> October 2011 and Special General Meeting 19<sup>th</sup> January 2012**

**Motion:** To accept minutes as true and correct

**Moved:** Paora / Sugar Te Paa

**Carried**

Noted: AGM Page 1 "could" should read "good" and SGM Page 2 "Paora" was spelt wrong.

**Board's Annual Report**

Paora emphasised the importance of getting members affiliated and having this information available to support funding and sponsorship and being able to record the growth of the sport.

**Chair Report**

Paora noted that it was a busy year for Lara and hope she feels the new structure of the organisation has been useful in supporting her. The Board support the growth of the sport in a way that everyone feels comfortable.

The name change from General Manager to Chief Executive gave the organisation a more corporate feel in moving forward to pursue goals like the Commonwealth Games and Olympic Games status.

The Board have met four times since forming in face to face meetings and teleconferences.

Culture, Tikanga we are comfortable with in New Zealand; should we take a more aligned approach when overseas? referring to the Worlds in Canada. As Board Members we aim “always to do things right – with good intent”. We are clear about maintaining cultural identity and it is one of our strengths as a country. Hotu did a good job in Canada with the local indigenous kaumatua and dealing with the issue.

Paora expressed disappointment with the International Va’a Federation and the quality of their leadership. He hoped to address this with them through Lara at next IVF meeting.

**Motion:** To accept the Board Chair Report

**Moved:** Tim Marshall / Paul Dahl

**Carried**

### **Chief Executive’s Annual Report**

Lara expressed her appreciation in the first year of election there was full Board attendance at this meeting.

Lara spoke of the highlights in her report:

- The Board Meetings have been fantastic and attributed this to the high standard of Board Members elected by the clubs. Lara thanked the Board for their contribution.
- Established the office, thanked Debbie Sellar (Administrator) and Amira Mita (Practicum Student)
- World Sprints in Canada most successful campaign to date and thanked Marinna Millanta-Lowry , Area Co-ordinator and the Managers of the teams representing NZ in Canada for their hard work
- Conan Herbert – Waka Ama Development Officer at Sport Waikato is a pilot scheme, put a waka in the local pool in Huntly and look forward to more of Conan’s work
- Strategic Plan the groundwork is done to build on for the 25 year plan
- Nationals January 2013 the highlight of the race calendar
- Regional meetings have been held twice in each region with Wellington and Christchurch to go in October.
- Lara thanked New Zealand Post for their on-going sponsorship and Water Safety NZ with a much improved relationship and a Tip & Tow Programme being implemented
- This year is the 25<sup>th</sup> Year of Nga Kaihoe o Aotearoa and from humble beginnings to now is an amazing history and legacy to follow.

Louise Henderson added that the International Canoe Federation had wanted them to join their organisation a while back but they felt it was only for their numbers and if they had, where would Waka Ama be now? It is important to visit the history and culture of Waka Ama. She complimented the Board on a job well done.

**Motion:** To accept the Chief Executive’s report

**Moved:** Paul Dahl / Meka Whaitiri

**Carried**

### **Financial Report**

Lara outlined the Financial Summary and reported that William Buck Limited had carried out an audit in August. Lara acknowledged New Zealand Post for their contribution of over 2000 prepaid Community Post envelopes. Paora reiterated that the audit process was good for the organisation.

**Motion:** To accept the Financial Report

**Moved:** Sarah Holderness / Paul Dahl

**Carried**

### **Appointment of Auditor**

**Motion:** To accept William Buck Limited as our Auditor for the 2011/2012 Audit and also to appoint William Buck Limited as Auditors for the 2012/13 year.

**Moved:** Sherry Carne / Sara Holderness

**Carried**

Lara commented that the first audit was very thorough after taking over from the previous auditor. We had taken on board their comments and made certain changes as advised by William Buck Limited and would be well set up for them to follow with next year's audit.

### **General Business**

1. **Motion:** To change the title of General Manager to Chief Executive throughout constitution  
**Moved:** Paora Howe / .....?????  
**Carried**
2. **Strategic Plan for 2012-2015** There had been good feedback from clubs with some wanting to align with the National Strategic Plan. Lara would assist regions and clubs to create their own plans.
3. Sugar Te Paa raised the question of how could we help with the health of our older paddlers in particular older men with cardio vascular awareness rather than just the fitness side of sport.
  - Lara mentioned that she had met with One Heart Many Lives and had discussions about coming to Nationals.
  - We had applied for funding for 6 Defibrillators, one for each region.
  - Numbers increasing with more taking up the sport at an older age, there was now a 70+ age group at Worlds.
  - Gaylene commented on the importance of a sensible training programme aimed at preparing and developing the whole person
  - Lara suggested shorter distances for the older age group.

**Anything else after I left with Paul and Meka?**

**Meeting closed 2.45pm**